

Responses to Questions for MDE SOWs for SERVS Infrastructure and SERVS Federal Programs		
No	Questions	Answers
1.	Is the intent of this RFP to pre-qualify one or more vendors to provide supplemental Project Managers, Java Developers, and SQL Developers on an as-needed basis during the course of the project?	We are looking for several of each position and will select based on qualifications of applicants and funds available.
2.	<p>The SOW states that successful responder will supply skilled additional IT professionals....</p> <p>Could you please confirm how many of each of the following skill sets this project will require:</p> <ol style="list-style-type: none"> 1. Project Managers 2. Java Developers 3. SQL Developers 	This is purely staff augmentation. We are looking for several of each position and will select based on qualifications of applicants and funds available.
3.	When does MDE need selected vendor resources to start on the project?	June 1, 2010 is the start date.
4.	Please confirm if anticipated utilization for all selected vendor resources will be 40 hours per week, for the life of the project (excluding MDE holidays).	This is a 40 hour on-site work week.
5.	<p>Will MDE need all resources for entire duration of the project?</p> <p>If not, for what time periods will MDE need each of the resources?</p>	We are anticipating the need for resources for the duration of the project.
6.	What are the anticipated start and end-dates for this project?	This is a one year work order with the option to renew subsequent one –year periods.
7.	Is there an incumbent vendor who has previously been providing these services to MDE?	We currently have several incumbent vendors.
8.	Please confirm that all selected vendor resources will be working 100% of their time on the project at MDE offices located at 1500 Highway 36, Roseville, MN 55113.	This is a 40 hour on-site work week.
9.	Please confirm that MDE will provide selected vendor resources with the necessary workspace, hardware, software, and desktop/laptop computer to perform the duties outlined in this SOW.	This is a 40 hour on-site work week with necessary resources provided on site.

10.	Please confirm what information is required for each candidate reference (phone number, email id, physical address, etc.)	Standard reference materials are required. We will work with the selected vendors to discuss issues with resumes.
11.	Will selected vendor resources be required to perform off-hours, on-call support work?	This is a 40 hour on-site work week.
12.	What is the anticipated daily work schedule for selected vendor resources (8AM to 5PM, Monday thru Friday)?	This is a 40 hour on-site work week with core hours from 9-3 and additional hours added at the beginning or end of the day.
13.	Please confirm whether selected vendor will be paid on an hourly basis for services provided under awarded contract, based on MDE approved resource timesheet, or if selected vendor will be paid based on completed/signed-off deliverables.	Vendors will be paid on an hourly basis based on rates submitted through the SOW process.
14.	Please confirm how many total resources and what skill-sets MDE requires vendor to provide under awarded contract for this SOW.	We are looking for several of each position and will select based on qualifications of applicants and funds available.
15.	Can MDE confirm whether funding for this project is State Funding or Federal Funding.	SERVS Infrastructure is primarily state and SERVS Federal is federal funding.
16.	Does MDE have a predetermined/allocated budget (either hourly billing rate or total project cost) for these positions? If yes, can you please share the budgeted amount?	We are looking for several of each position and will select based on qualifications of applicants and funds available.
17.	Please confirm if MDE intends to make a single contract award to one vendor for this SOW, or if MDE intends to make multiple contract awards.	We are looking for several of each position and will select based on qualifications of applicants and funds available and may select one or more vendors.
18.	In "Required Skills", there are three skills needed with minimum of 5 years of experience. Does every person proposed need to have all the three?	We are looking for candidates with a minimum of 5 years of experience in each area.
19.	Kindly provide exact mandatory qualifications and skills for: a. Project Manager b. Web Applications Specialist - Java/JSP/Servlets c. Database Administrator	Skill sets for each of the categories can be found on the OET web site under categories of service at: http://www.oet.state.mn.us/mastercontract/itpts/mcp902ts/categories/index.html
20.	What is the approximate budget for this project?	Budgets are approximately \$600,000 for SERVS Federal and \$800,000 for SERVS Infrastructure.

21.	<p>If there are no issues with any conflict of issue for the SERV project do I just include a statement that refers to that?</p> <p>What type of documentation do you need for that?</p>	<p>Just a statement in the response will suffice.</p>
22.	<p>We are on the state vendor list, but are only listed in the “Project Management” title category. For this opportunity can I submit just a strong PM for that portion of the project?</p>	<p>Resumes may only be submitted for areas in which you are qualified on the State Vendor list.</p>